

Home and School/ Auction Meeting Minutes

February 4th, 2025
Cattleman's Restaurant

Meeting called to
order at 7:05 pm

Chaired by: Amanda Anderson

Record keeper: Michelle Rodgers

Attendees: Amanda Anderson, Leslie Martin, Marla Cote, Lenae Brilman, Michelle Rodgers, Christy Godlonton, Gabi Kolk, Chelsea Vander Heyden, Crystie Praskach, Amy Vander Heyden, Alyssa Murray and Deanna Brilman.

Agenda item: January meeting minutes

This writer, Michelle Rodgers asked if everyone was able to review the meeting minutes completed from the previous Home and School Association meeting on January 9th, 2025. Anyone who read them agreed there are no edits or amendments to make. Christy Godlonton made a motion to approve the meeting minutes as presented, seconded by Leslie Martin.

Agenda item: Treasurer Report

Leslie Martin presented a treasurer report including the Home and School Association's current balance and items that have been withdrawn. The current balance is \$51,088.99. There have been several debits from the account during this reporting period, all items were previously voted on and approved. These items include payment for new guitars, the wheel presentation, academic awards, school council initiatives (kinder teas, family dance, etc.) and a \$300 deposit for Dueling pianos and a \$412.50 deposit for Wacky Shots photo booth.

We were not approved for the CIP grant however Leslie believes we may be able to apply for it or other grants to help fulfil some of the schools "wish list" items this year. Leslie had no other news to report. Leslie made a motion to approve her as presented, seconded by Christy Godlonton – all voted in favor.

Agenda item: Hot Lunch

This writer, Michelle Rodgers, provided a hot lunch report. During this reporting period there were two hot lunches offered to students at the school. Berts beef on a bun with veggies on January 23rd and Spaghetti lunch today. Berts beef on a bun was delivered by Doug from Berts right before lunch began. Veggies were prepared and offered in the buffet style format. Overall feedback was positive, and proportions were well calculated aside from have 4 dozen buns remaining and 2 packs of carrots. The carrots were donated to the Athletic Fund, for the school to sell during the volleyball tournament, and the buns were frozen to use later.

Spaghetti hot lunch was very well received with many students taking large portions and coming back for seconds. A meat sauce was offered with spaghetti noodles, ceaser salad and either a fresh bun or garlic bun (which the remaining buns from beef on a bun lunch was made into garlic toast). This lunch was difficult to calculate portions for however volunteers did portion 16 spaghetti meals into disposable, microwave safe containers for the school to freeze and offer to students for lunch whenever they are needed. Two family meals were also prepared to be sent home with two families who benefit from the meals.

The next lunch is Wednesday February 26th planned for wings. The Cactus originally quoted us \$4.95 for 4 wings per person, however we do not think that will be enough. This writer will obtain an update quote from the Cactus including the cost to increase wings to 8-10 per person. It was also suggested to purchase frozen wings from Costco and cook them in the school and offer sauces on the side. This writer will consult with the other hot lunch coordinators, Lenae Brilman and Amy Vander Heyden.

Amy Vander Heyden has been researching Kev Group to be able to Subway lunches to Parents at our school. Amy was previously told by St Catherines staff that we could not utilize the Lunchbox program as Holy Spirit School Division does not want to pay for it. Recently Amy contacted Amanda with Kev Group who told Amy that Lunchbox is a free program offered through School Cash and no addition fees are needed to utilize this program.

The Lunchbox program would be an excellent addition to our school and lunch program as it allows parents to order lunches for their children, whether it be a free lunch or they need to provide payment, as well as allow Parents to donate funds towards another student's meal if they would like to do so. This program can also be used to fundraise if we ever choose to do so. The question arose whether there may be a minimum order amount each week to qualify for the \$10 delivery fee each meal. Amy has a meeting with Josh, Dan, and Amanda from Kev Group on Monday to try and get all the details straightened out. Leslie suggested offering the first Subway lunch free to encourage Parents to learn to use the program and hopefully continue to utilize it going forward. Everyone thought this was a great idea.

AMENDMENT – Addition added on February 11th, 2025, to reflect electronic correspondence.

On Monday February 10th, Amy Vander Heyden sent a message to the What's App group chat in which all current Home and School members are participants in. Amy reported that Josh Gatner informed her that we officially have permission with Amanda Lindemann at head office to utilize the Lunchbox app through School Cash online with the Kev Group. Amy continued that we need to formally vote on it and have it reflected in our minutes to move forward to allow Mr. Gatner and Margaret to sign the terms and arrange the banking side of things with Kev Group. The next process would be to send out the Kev information email that shows Parents how to use it and then create a date in March for our first official Subway hot lunch. This writer, Michelle Rodgers, made a motion to proceed with obtaining Lunchbox through School Cash at St. Catherines to use as a tool for ordering lunches. Seconded by Lenae Brilman. Leslie Martin, Amy Vander Heyden, Christy Godlonton, Amanda Anderson, Carlene Van Diemen, Alyssa Murray and Chelsea Vander Heyden all voted in favor electronically. Amy continued by making a motion that Home and School pay the \$10 for the first delivery. Seconded by Leslie Martin. Michelle Rodgers, Christy Godlonton, Amanda Anderson, Carlene Van Diemen, Alyssa Murray and Chelsea Vander Heyden all voted in favor electronically. Going forward we could divide the delivery fee amongst parents who are ordering lunches, for example .50 cents per person.

Agenda item: Upcoming Auction

Auction chair Marla Cote and Chelsea Vander Heyden reported that auction planning is going well. Prime Catering, Wacky and Dueling Pianos have all received their deposits. Marla reviewed Prime Catering meal options and requested feedback for selecting food items for the meal. Marla will report the requested dishes back to them. Marla continued by reminding everyone that no children are permitted to be at the school during setting up or taking down, due to their being liquor on the premises. Everyone agreed to find childcare if they're planning to help.

Ticket sales will start right away with Amy Vander Heyden being the lead of ticket sale. Leslie Martin will provide the financial support in terms of texting Amy confirmation when someone has sent her funds for tickets. Confirmed that cheques for tickets should be made payable to "St. Catherines Home and School". Amy will have 250 tickets to sell and manage the seating chart. Everyone thanks Amy for taking the lead on this and being so wonderful. After some discussion it was decided that we would likely do raffle prizes and not door prizes as to minimize the grunt work of getting every single person's name for door prize draws.

Christy Godlonton will contact Colton Murray regarding obtaining liquor price quotes, to see if he'll offer our school a discount. If this falls through Christy will contact Chad at North County Liquor in Picture Butte. Amanda Anderson will contact RCL to inquire if they will donate wine, as last auction they donated one glass of wine per person. There will be 31 tables – Amy will look into/talk to teachers about getting table number pictures taken with students.

Crystie Praskach presented the flyers she has been working on and everyone agreed they looked great. Crystie will post the flyers around Picture Butte and share electronically prior to paying for any advertising as this event usually sells out quickly. Crystie will make a few small edits and send the advertisement out soon.

Next Meeting: Tuesday, March 11th at 7pm

Meeting adjourned: 8:00 pm