

# St Catherine's School Council Meeting Agenda

January 21, 2026 7:00 pm

1. **Call to order: 7:11pm by Crystie**
2. **Record of attendance: Devan Kolk, Aubrey Kolk, Esther Ritz, Ashley Crapo, Michelle Rodgers, Karen Bracamontes, Deanna Brilman, Crystie Praskach, Dan Vanden Dungen**
3. **Opening prayer and Land Acknowledgement** - Dan
4. **Review and adoption of minutes from previous meeting (December 2025)**
5. **Old Business:**
  - a. Kindergarten Coffee:
    - Committee will decide on next day
  - b. Grade 4&5 Volleyball -
    - Gym can be used Monday and Wednesday during badminton season
    - Start late Feb right after reading week.
  - c. **ASCE Grant and Account Balances** - Crystie
    - Come to Feb. meeting with ideas or speakers.
    - We should get topped up for funding in February
    - Will have \$731.36 to spend! (After this year's \$500 is added)
6. **Reports:**
  - a. Principal (attached below)
  - b. Associate Principal Faith Report (attached below)
  - c. Chair - Crystie
7. **Correspondence: none**
8. **New business:**
  - a. **SCPB Continuous Improvement Plan** - Dan
    - Posted on the school website - How to find: click on School - Reports and Plans - 2025-2026 Continuous Improvement Plan
  - b. Schollie Survey - Dan
    - A new short survey (5-10 minutes) from the school division, this is in addition to the Assurance Measures survey that comes out for grade 4-9 parents from the government.
    - Staff, students and parents are all asked to do this new survey based on the division's four goal areas.

- c. School Dance
    - March 19th tentative day - St Patricks Day theme.
  - d. Other:
    - Ski trip March 12 tentative to Castle Mountain (grade 5 and up)
    - Follow up with the school division about Pre-K bussing
  - 9. **Next meeting: Wednesday, February 25th @7:00pm (following Home and School meeting at 6:30pm)**
  - 10. **Closing prayer:**
  - 11. **Adjournment:**
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## Principal's Report

### 1. Staffing

- Mr. Dawydiuk has returned from his leave and is resuming his teaching and athletic director roles.
- We have two new PSIII Interns: **Nicole Goudreault** (in Grade 5 - Gokarn) and **Tracey Vossebelt** (Grade 3 - Constant). They are here until April 23.
- We are also fortunate to be hosting a Lethbridge Polytechnic - Educational Assistant student placement. **Marcia Elliott** will be in grade 4 (Fuller) from February 3 - April 15.
- Our caretaker, **Chris Snow** will begin a medical leave on Tuesday, January 20 and will be away for 6 to 8 weeks. Our part-time caretaker, Rita, will be covering that full-time position and Pat Kubic is filling the part-time role until Chris returns.

### 2. Enrolment and Registrations

- Mr. Vanden Dungen met with Secretary-Treasurer Amanda Lindemann earlier this month to discuss enrollment projections. Our current numbers (**190** including ELP; **170** without) are down more than 20 from the peak a few years ago, but we have stabilized and are projecting pretty stable numbers over the next few years.
- Holy Spirit registrations for next year are delayed a bit from previous years because of the boundary changes in the Lethbridge schools
  - i. January 16th: Parents of families impacted by boundary changes received an update and access to an early registration window, which opened on January 19th. This two-week internal window allows the division to assess the number of boundary change requests received from affected families.

- ii. February 2nd: Registration opens for all current students in Lethbridge and all communities throughout the division. Relevant information and registration forms will be made active on this date.
- iii. February 9th: Registration opens for all families and students not currently enrolled in Holy Spirit Catholic Schools.

### 3. Athletics

- We are hosting a SV Girls basketball tournament this Friday, Jan. 23 and an SV Boys tournament on Saturday, Jan. 24. We will also be hosting the JV Girls COHLJAA league final tournament on Feb. 6-7.
- JV basketball teams will finish their season by Feb. 7
- SV Boys and Girls league playoffs will be the week of Feb. 9-12.
- If our SV teams make Zones, those would be in the first week of March. Otherwise basketball will be done before the Family Week break.

### 4. Surveys

- The **Schollie Survey** is being given to students, parents, support staff, and teaching staff in the Holy Spirit School division. It is a short (5-10 minute) survey that gathers feedback on the Division's four priority areas.
- Student and staff surveys are being completed this week.
- Parents should have been sent a link by the school division and that link will be live between January 19th and February 6th.
- We still need parents to complete the **Alberta Education Assurance Measure Survey** for Alberta Education, but the Schollie is shorter and will be more focused on our school division goals and priorities. The AEAM surveys open January 26, but since our Schollie Surveys do not close until February 6, we ask students, staff or parents to complete the AEAM surveys February 9 - March 6.

### 5. Reporting and Assessment

- Our first formal **Elementary Report Cards** of the year will be sent out Monday, January 26. It will be released in Spaces, but it will also be emailed as a PDF to parents. This report card gives a proficiency scale rating (1= Not Yet; 2= Basic; 3=Proficient; 4=Excellent) for each subject. It will also provide comments with descriptive feedback, describing student strengths, areas for growth, and opportunities for development.
- **Junior High Term 3** begins on Feb. 2 and Report Card 2 will be sent out Feb. 6.
- K-3 Teachers are doing the second round of literacy and numeracy screening between January 19 - February 6, 2026. These assessments are used to identify students in need of additional support.
- Alberta Education has made a change to the scheduling of **Provincial Achievement Tests** this year. In the past, we have been allowed to move the dates that students write these exams to our last days of school. This year, we are not being allowed to move those dates back. This creates two full days of school AFTER our grade 9s finish their PATs. To accommodate for this change, our junior high teachers are planning to give in-class exams on those last two days and use the PATs in those courses as preparation for the class finals.

## 6. Family Life Instruction

- Most families have now responded as to whether or not to opt in their children to the Family Life / Human Development and Sexuality instruction. We just need to get a hold of a few more families to confirm. Most students are opted in, so instruction will look similar to previous years with provisions made for other students who are opted out.

## 7. Upcoming Events

- Jan 23/24 -SV Girls and Boys Home Basketball Tournaments
- Jan 23- Red black/Saints Swag day
- Jan 26 - Site-Based PD Day
- Jan 26 - Elementary Reports Sent Out
- Jan 27 - Canteen Gr2
- Jan 27 - National Family Literacy Day
- Jan 28 - Beef on a Bun Hot Lunch
- Jan 29- Inside Out day (Wear clothes inside out)
- Feb 3 - Canteen Gr1
- Feb 4 - Winter Walk Day
- Feb 4 - Matching Day
- Feb 6 - Olympics Family Activity
- Feb 9 - NET Retreat Team for Junior High
- Feb 10 - Pancake Day (in lieu of Shrove Tuesday next week)
- Feb 11 - February School Mass (Grade 6 Lead)
- Feb 11- CCH Visit Gr9 2:00pm-3:30pm
- Feb 13 - Hearts/Pink/Red Day

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## Associate Principal Faith Report

The Christmas season brought lots of Peace, Hope, Joy, and Love as we accompanied each other through the season of Advent and into Christmas. We changed the colours of our liturgical cloths that adorn our classroom prayer tables from green to purple, and had lots of student-led celebrations.

### Events:

- **Weekly staff prayer continues, with a new resource**
  - With the new year, we are using *The Simplest Prayer* by the Irish Franciscans
- **Parable and Saint of the Month:**
  - **January:**
    - Parable of the Rich Fool (Luke 12: 16-21)
    - St. Benedict of Nursia and his Wisdom is January's Saint
      - Recognized Dax Brilman, Mica Brandhorst, and Mateo Corral Bracamontes for their Wisdom on January 9th. These "Saints" now have their pictures on our saint wall!

- **February**
  - Parable of the Mustard Seed (Luke 13: 18-19)
  - St. Bernadette Soubirous and her Faith is February's Saint
    - Saints of the month will be shared on Feb 6th.
- **Monthly Mass**
  - Lisa Constant and the Grade 3 class led our monthly mass in January while February 11th's mass will be led by the Grade 6 class under the guidance of Heather Harling. Students read the First reading, the Psalm, and the prayers of the faithful.
- **Chalking the Doors**
  - To observe Epiphany on January 6th, grade 9s were taught about the tradition of writing "20+C+M+B+26" on the doors - Christus Mansionum Benedicat or Christ Bless this Home.
  - These students went around to each homeroom and led the younger students in a short prayer service for their own rooms.

February 9th is set aside as our Junior High Retreat, featuring people from Canada's National Evangelization Team (NET). They will work with our grade 7-9 students for the whole day, leading them in fun activities, prayer, and community building. The cost for this is being subsidized by funds raised at auction. March 6 is the retreat for grades 1-6. Being a Friday, we were not able to involve kindergarten, unfortunately.